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AGENCY/COMPANY/  
ORGANISATION  
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# Solid Waste Management Plan for

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[Event Name]

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[Event Date(s)]

*To be submitted to the Saint Lucia Solid Waste Management  
Authority*

*This Waste Management Plan must be submitted to the Saint Lucia Solid  
Waste Management Authority **no less than two weeks** prior to the event.*

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*Accepted by  
[Solid Waste Management Authority]*

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*[Date of Acceptance]*



# Saint Lucia Solid Waste Management Authority

P. O. Box CP5722 • Conway Post Office • Castries • Saint Lucia • West Indies  
Tel: (758) 453-2208 • Fax: (758) 453-6856 • Hotline: 450-7070 • Email:sluswma@candw.lc

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## Waste Management Plan for Public Events

<b><i>Name of Event/Organizer:</i></b>
<b><i>Description of Location of the Event:</i></b>
<b><i>Name, Address &amp; Telephone Number of Person Responsible:</i></b>
<b><i>Duration and Date(s) of Event:</i></b>
<b><i>Layout of Booths/Stalls (Provide rough sketch):</i></b>
<b><i>Approximate Number of Booths/Stalls:</i></b>
<b><i>Number, Type &amp; Capacity of Waste Receptacles Proposed:</i></b>
<b><i>Location of Waste Receptacles (Describe the plan for their placement):</i></b>
<b><i>State what arrangements will be made for Waste Generated at Booth/Stalls:</i></b>
<b><i>State what arrangements will be made for patrons to dispose of litter items:</i></b>

<i>Will someone be responsible for clean-up during the event? (If so, provide contact information of person and state how this will be undertaken).</i>
<i>Who will be responsible for cleanup at the end of each day of the event (if applicable)? (Provide person's name and telephone number).</i>
<i>Who will be responsible for clean-up following the event? (Provide person's name and telephone number).</i>
<i>Who will be responsible for transporting the waste from the site of the event after each day? (Provide person's name and telephone number).</i>
<i>What is the registration number of the vehicle which will be transporting the waste?</i>
<i>Where will the waste be transported to and disposed of?</i>
<i>What arrangements will be made for clean up of areas (especially public roads) affected by the event?</i>

#### **Guidelines for Waste Haulage**

- Waste must be properly secured to ensure that it cannot blow out, fall or otherwise leave the vehicle during transportation.
- Waste must be disposed of at an approved disposal site – Vieux Fort or Deglos Landfill.
- No person shall transport waste for reward unless they hold a valid Waste Haulage License.

**Organizers are asked to note that following the event, the area and all spill over onto public roads and affected properties must be cleaned up within 24 hours.**

*Organizers of events are encouraged to become familiar with their obligations under Section 37 of the Waste Management Act No. 8 of 2004. Failure to comply with the requirements under the Act is an offence and liable on summary conviction to a fine of not more than \$15,000 plus the cost of the cleanup after the event, in addition to not more than 3 months of community service.*

*Persons transporting waste generated from the event for reward are required to be in possession a valid Waste Haulage License. Failure to comply with the provisions of the Act is an offence liable on summary conviction to a fine of not more than \$50,000 or imprisonment for no more than 6 months.*

This Waste Management Plan must be submitted to the Saint Lucia Solid Waste Management Authority **no less than two weeks** prior to the event.



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Map of the venue