



## GOVERNMENT OF SAINT LUCIA

Department of Sustainable Development

Supporting the Shift to Electric Mobility in Saint Lucia (STEM-SLU) | GEF 7-EV

# REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY SERVICES

*Development of a Safe Passenger Mobility Policy (SPMP),  
National Low-Carbon E-Mobility Strategy (EMS) and Gender Action Plan (GAP)*

<b>Issuing Authority</b>	Department of Sustainable Development, Government of Saint Lucia
<b>Project</b>	Supporting the Shift to Electric Mobility in Saint Lucia (STEM-SLU) — GEF 7-EV
<b>Funded by</b>	Global Environment Facility (GEF 7)   Implemented by UNEP
<b>Contract Type</b>	Individual Consultant or Team
<b>Duration</b>	8 months from contract signature
<b>Maximum Budget</b>	XCD 128,736
<b>Submission Deadline</b>	16:30 hrs, 24 April 2026
<b>Submission Email</b>	sustainable.devt@govt.lc

## 1. BACKGROUND

The Government of Saint Lucia (GoSL), through its Third Nationally Determined Contribution (NDC 3.0) to the UNFCCC, has committed to reducing energy sector emissions by **14.7% by 2030** and 22% by 2035 (relative to 2010). It has also set a target of **30% electric vehicle (EV) sales by 2030**, rising to 40% by 2035, supported by investments in charging infrastructure, fiscal incentives, pilot demonstrations, capacity building, and awareness campaigns.

Saint Lucia currently has no comprehensive transport policy framework, and existing transport policies do not address passenger safety, e-mobility integration, and gender equality in a unified manner. To accelerate a low-carbon and inclusive transition, the STEM-SLU project seeks to deliver an integrated policy package addressing these gaps.

In parallel, Saint Lucia is finalising a Road Transport Policy Framework establishing a 10-year vision across five pillars: efficient and inclusive mobility, integrated land use and resilient road planning, road safety and infrastructure management, road governance and legislation, and fleet modernisation and decarbonisation. All outputs under this consultancy must explicitly align with this overarching framework.

## 2. OBJECTIVES

The consultancy will achieve the following objectives:

- Develop a Safe Passenger Mobility Policy (SPMP) that improves road safety, accessibility, and affordability for all, with measurable indicators and gender-responsive provisions.
- Prepare a foundational National Low-Carbon E-Mobility Strategy (EMS) that defines pathways for EV adoption, charging network deployment, integration with renewable energy, and end-of-life management of EV components.



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- Conduct a gender analysis and embed a Gender Action Plan (GAP) across both the SPMP and EMS to ensure equitable access, participation, and benefits for all groups.

### 3. SCOPE OF WORK

The consultancy will deliver strategic, policy-level frameworks. It is not intended to deliver detailed engineering designs, full legislative drafting, or comprehensive technical feasibility studies. Key activities include:

#### a) Inception and Planning

- Review of relevant project documents, NDC commitments, national transport and energy policies, and prior studies.
- Review of the draft Road Transport Policy Framework (2025).
- Prepare an Inception Report detailing methodology, work plan, and timelines.

#### b) Diagnostic Analysis and Data Collection

- Compile and analyse existing transport data, including vehicle fleet and licensing statistics.
- Conduct a minimum of 15 key informant interviews with government agencies, utilities, and transport stakeholders.
- Assess a minimum of 5 key fiscal scenarios or incentive mechanisms (e.g., import duty waivers, charging tariffs, licence fee reductions).

#### c) Study on Sustainable Alternatives and Road Safety

- High-level policy assessment of options for modernising public transport corridors, including electric buses.
- Assessment of climate resilience and disaster risk reduction in public transport.

#### d) Safe Passenger Mobility Policy (SPMP)

- Draft a Safe Passenger Mobility Policy addressing affordability, accessibility, road safety, land transport planning, and regulation.
- Define measurable targets, KPIs, and implementation responsibilities through participatory processes.

#### e) National Low-Carbon E-Mobility Strategy (EMS)

- Assess feasibility of electrifying public sector and targeted high-utilisation private fleets.
- Conduct a high-level national charging network assessment identifying priority zones.
- Review findings of the existing NDC-TEC/Blackforest Battery & E-Waste Report and propose an implementation roadmap for EV waste disposal.

#### f) Gender Action Plan (GAP)

- Comprehensive gender analysis of mobility patterns, safety concerns, and barriers to EV adoption.
- Develop a Gender Action Plan with specific actions to ensure inclusive participation and equitable benefit sharing.

#### g) Stakeholder Engagement and Validation

- Minimum 15 semi-structured key informant interviews and at least 3 focus group discussions.
- Facilitate a National Validation Workshop with key institutional partners.



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### 4. DELIVERABLES

No.	Deliverable	Description	Due
5.1	<b>Inception &amp; Diagnostic Report</b>	Synthesises existing data, policy reviews, and stakeholder engagement work plan. Identifies gaps in gender, safety, and accessibility data.	<b>Month 1</b>
5.2	<b>Sustainable Alternatives &amp; Road Safety Study</b>	Feasibility assessment of public transport modernisation options, road safety recommendations, and EV e-waste protocols.	<b>Month 3</b>
5.3	<b>Draft Safe Passenger Mobility Policy</b>	Policy document outlining guiding principles, statutory targets, and institutional mandates for safe, inclusive transport.	<b>Month 4</b>
5.4	<b>Draft National Low-Carbon E-Mobility Strategy</b>	Strategic roadmap integrating charging network analysis, fiscal incentives, and end-of-life EV component management.	<b>Month 5</b>
5.5	<b>Gender Action Plan</b>	Action plan with indicators to mainstream gender into the transport sector, based on primary qualitative research.	<b>Month 5</b>
5.6	<b>Stakeholder Consultation Report</b>	Documentation of participatory processes including interview summaries and National Validation Workshop outcomes.	<b>Month 7</b>
5.7	<b>Final Integrated Policy Package &amp; Cabinet Memo</b>	Final validated SPMP, E-Mobility Strategy, and GAP, formatted for submission to the Cabinet of Ministers.	<b>Month 8</b>

### 5. QUALIFICATION REQUIREMENTS

This consultancy may be undertaken by an individual consultant with multidisciplinary expertise, or a team of up to three (3) experts with clearly defined roles.

#### Lead Consultant — Transport & Mobility Policy Specialist

- Advanced degree (Master's or equivalent) in Transport Planning, Public Policy, Urban Planning, Engineering, or related field.
- Minimum 7 years of professional experience in transport policy, mobility planning, or sustainable transport.
- Demonstrated experience contributing to national or sectoral policy frameworks.

#### E-Mobility / Energy Expertise

- Minimum 5 years' experience in electric mobility, transport electrification, or energy policy.
- Experience in strategic or policy-level EV assessments.

#### Gender and Social Inclusion Expertise

- Demonstrated experience in gender analysis and policy mainstreaming.
- Experience contributing to gender-responsive strategies or action plans.

#### Policy / Regulatory Review Capacity



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- Demonstrated experience reviewing policy, regulatory, or institutional frameworks.
- Formal legal qualifications are not mandatory; legislative drafting is not required.

*Asset (not mandatory): Experience in Caribbean or Small Island Developing States (SIDS) contexts.*

## 6. EVALUATION CRITERIA

Evaluation Criteria	Weight
Technical Approach and Methodology	40%
Relevant Experience of Consultant/Team	30%
Qualifications and Competence of Proposed Experts	20%
Financial Proposal	10%

## 7. HOW TO APPLY — EXPRESSIONS OF INTEREST

Interested consultants or firms are invited to submit an Expression of Interest (EOI) comprising:

- Cover letter expressing interest and confirming availability.
- Technical proposal outlining approach, methodology, and proposed team composition.
- CVs of all key personnel demonstrating relevant qualifications and experience.
- Descriptions of at least two (2) comparable assignments completed in the past ten (10) years, including roles performed.
- Consultant or firm profile and references.
- Financial proposal (must not exceed the maximum available budget of XCD 128,736).

All submissions must be sent by email to: [sustainable.devt@govt.lc](mailto:sustainable.devt@govt.lc), addressed to the Permanent Secretary, Department of Sustainable Development, Ministry of Agriculture, Fisheries, Food Security and Sustainable Development.

### SUBMISSION DEADLINE

**16:30 hrs (Eastern Caribbean Time), Friday 24 April 2026**

Late submissions will not be considered.

## 8. REPORTING, LANGUAGE AND CONFIDENTIALITY

The consultant will report to the Chief Technical Advisor (CTA) and the National Project Director (NPD), in coordination with the Project Management Unit and the Department of Sustainable Development.

All outputs shall be prepared and submitted in the English language.

The consultant is obliged to maintain confidentiality regarding activities carried out and information received. All products generated under this contract are the exclusive property of the Executing Agency. Any publication or dissemination requires prior written authorisation from the Executing Agency.



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This consultancy is financed by the Global Environment Facility (GEF 7) and implemented by the United Nations Environment Programme (UNEP). The Government of Saint Lucia is committed to equal opportunity and encourages applications from women and other underrepresented groups.